

## Manuscript submission guidelines

*Innovación Educativa*, now in its eleventh year, is an indexed and peer-reviewed publication of the National Polytechnic Institute. It publishes specialized research and innovation manuscripts that encompass contemporary educational issues. In its most recent edition, it will be published trimesterly: in April, August, and December.

It will accept year-round contributions in Spanish and English for the sections *Innovus* (research articles, critical studies), *A dos tintas* (discussions), and *Ex-libris* (critical summaries). *Innovación Educativa* includes a thematic section, *Aleph*, in each issue. Contributions to this section will be requested three times a year through calls-for-articles. Originality, intelligent argumentation, and rigor are expected from the contributions.

*Innovación Educativa* accepts only academic—not journalistic—works. In order to facilitate editorial management of texts, the authors must fulfill the following structure, style, and presentation requirements.

### *Types of collaboration*

- ▶ **Research.** Manuscripts must take into account criteria such as relevant research design, theoretical and methodological congruence, rigorous handling of information and methods, veracity of findings or results, discussion of results, conclusions, limitations of the study, and, if necessary, future possibilities. The manuscript must be between 15 and 30 pages, including graphs, notes, and references. Pages must be numbered, and text must be 1.5-spaced. These contributions will be sent to the sections *Aleph* and *Innovus*.
- ▶ **Educational interventions.** Manuscripts must include a theoretical-methodological basis geared towards demonstrating educational innovations. The manuscript must be between 15 and 30 pages, including graphics, notes, and references. Pages must be numbered, and text must be 1.5-spaced. These contributions will be sent to the sections *Aleph* and *Innovus*.
- ▶ **Article discussions and rebuttals.** Manuscripts must be recent investigation contributions or systematic counterarguments to specific concepts and ideas presented in articles in *Aleph* and *Innovus*. The objective is constructive discussion, and they must not exceed 3,000 words, according to the word count in Microsoft Word, including graphics, notes, and references. Text must be 1.5-spaced, and pages must be numbered. These contributions will be sent to the section *A dos tintas*.
- ▶ **Book summaries.** Manuscripts should critically approach the ideas, arguments, and themes of specialized books. They must not exceed 3,000 words, according to the word count in Microsoft

Word, including graphics, notes, and references. Pages must be numbered, and text must be 1.5-spaced. These contributions will be sent to the section *Ex-libris*.

### *Submission requirements*

- ▶ Manuscripts must be on a letter-sized paper, in 12-point Times New Roman font, in a single column, with correct use of capital and lower-case letters.
- ▶ The title must be bilingual (Spanish and English) and must not exceed fifteen words.
- ▶ All contributions must include a 150-word abstract in Spanish, with five or six keywords that are included in the vocabulary database of the IRESIE, as well as a translation of the abstract and keywords in English. The vocabulary database can be consulted at [www.iiisue.unam.mx](http://www.iiisue.unam.mx).
- ▶ All manuscripts must include conclusions.
- ▶ Graphic elements (charts, graphs, diagrams, drawings, tables, photographs) must be numbered in the order in which they appear, with correct placement in the text, with captions and credits to the original source. They should not be inserted as images into the body text. Photographs must have a minimum resolution of 300 dpi, and a width of 140 mm.
- ▶ Footnotes should be avoided, unless absolutely necessary to clarify something that cannot be inserted into the body text. All bibliographical references (textual quotations, ideas, or paraphrases) should be added as endnotes according to the American Psychological Association (APA) guidelines, respecting the correct font usage (roman and italic), and ensuring that all terms (&, In, New York, etc.) are in Spanish (y, En, Nueva York, etc.). The format can be seen in the following examples:
  - **Book**
    - Skinner, B. F. (1971). *Beyond freedom and dignity*. New York, N.Y.: Knopf.
    - Ayala de Garay, M. T. y Schwartzman, M. (1987). *El joven dividido: La educación y los límites de la conciencia cívica*. Asunción, Par.: Centro Interdisciplinario de Derecho Social y Economía Política (CIDSEP).
  - **Book chapter**
    - Helwig, C. C. (1995). Social context in social cognition: Psychological harm and civil liberties. En M. Killen y D. Hart (Eds.), *Morality in everyday life: Developmental perspectives* (pp. 166-200). Cambridge, Engl.: Cambridge University Press.
  - **Journal article**
    - Gozálviz, V. (2011). Educación para la ciudadanía democrática en la cultura digital. *Revista Científica de Educomunicación* 36(18), 131-138.

- Freeman, V. G., Rathore, S. S., Weinfurt, K. P., Schulman, K. A., & Sulmasy, D. P. (1999). Lying for patients: Physician deception of third-party payers. *Archives of Internal Medicine*, 159, 2263-2270.
- **Electronic sources**
  - Sistema Regional de Evaluación y Desarrollo de Competencias Ciudadanas (SREDECC). (2010). *Sistema Regional de Evaluación y Desarrollo de Competencias Ciudadanas*. Recuperado el [specify date], de: [http://www.sredecc.org/imagenes/que\\_es/documentos/SREDECC\\_febrero\\_2010.pdf](http://www.sredecc.org/imagenes/que_es/documentos/SREDECC_febrero_2010.pdf)

### *Manuscript submission*

The author must attach the following documents to his/her manuscript:

- ▶ Document with author's biographic and contact information: name, academic degree, institution where he/she works, address, e-mail, telephone and fax number.
- ▶ Document requesting manuscript evaluation.
- ▶ Document with statement of individual or collective (in case of works submitted by more than one author) authorship; each author or co-author must certify that he/she has directly contributed to the intellectual elaboration of the manuscript and agrees to its publication.
- ▶ Document stating that the manuscript has not been previously published and has not been submitted simultaneously for publication elsewhere.
- ▶ Author's complete C.V., as a separate document.
- ▶ The manuscript and the requested documents should be submitted in hardcopy and electronic files (CD), in Microsoft Word documents, to Coordinación Editorial de la Secretaría Académica, 1er piso, Unidad Profesional "Adolfo López Mateos", Av. Luis Enrique Erro s/n, Zacatenco, C.P. 07738, Delegación Gustavo A. Madero, México, D.F.; or they can be sent electronically to [coord.ed.rie@gmail.com](mailto:coord.ed.rie@gmail.com), with a copy to [innova@ipn.mx](mailto:innova@ipn.mx).